

**State of Delaware  
Fleet Services**

CATEGORY: AGENCY ASSET SUPPORT	DATE ISSUED: 11-2-2009 REVISED: REVIEWED: 3-1-18	EFFECTIVE DATE 11-2-2009	POLICY NO: AA2
TITLE: <b>VEHICLE TRACKING SYSTEM (GPS) POLICY</b>			PAGE 1 OF 1

To comply with recent changes in the statewide vehicle purchase contract, all vehicles rated 10,000GVW and below are required to have vehicle tracking equipment installed on the vehicle at time of titling and maintain the monitoring throughout the life of the vehicle. This requirement includes the purchasing of used vehicles, transferring vehicles to another agency or purchasing vehicles from Surplus Services. The equipment is to be acquired from the statewide contract issued by Government Support Services Contract Services Unit. Fleet Services will provide installations and removals.

Departments/agencies/school districts will provide vehicle information necessary to permit Fleet Services to load the data and register the vehicle with the vehicle tracking vendor. Vehicles purchased by the Delaware State Police will not be required to install the tracking equipment but can be made available upon request.

The cost of the vehicle tracking transponder and monthly monitoring will be paid by the procuring department/agency/school district. Fleet Services will provide the monitoring and can also provide monitoring to the procuring department/agency/school district.