

**State of Delaware**  
**Fleet Services**  
**OPERATING POLICIES AND PROCEDURES**

CATEGORY: VEHICLE OPERATION	DATE ISSUED: 1-01-94 REVISED: 3-1-19	EFFECTIVE DATE 1-01-94	POLICY NO: VO-10
TITLE: <b>PURCHASE, TRANSFER, AND DISPOSITION OF STATE- OWNED VEHICLES</b>			PAGE 1 OF 1

The purchase, transfer, and disposition of all State-owned vehicles are under the sole providence of Fleet Services. No Department/Agency/School District, save those specifically exempted under [Title 29, Delaware Code, §6902](#), may buy, sell, or lease a vehicle except through Fleet Services. Exceptions to this policy will occur, only under **very exceptional circumstances**, and only with the express written approval of the Director, Office of Management and Budget.