

**State of Delaware
Fleet Services**

OPERATING POLICIES AND PROCEDURES

CATEGORY: VEHICLE OPERATION	DATE ISSUED: 05-12-10 REVISED: REVIEWED: 3-1-18	EFFECTIVE DATE 05-12-10	POLICY NO: VO-22
TITLE: AUTHORIZED PASSENGERS IN STATE VEHICLES			PAGE 1 OF 1

Authorized passengers in state vehicles are limited to state employees required to travel or work with the driver; clients or wards of the state; volunteers providing direct service to clients or wards of the state or contractors directly employed to provide services to the state. Under no circumstances are family members, hitchhikers or other non-authorized passengers to be transported in any state vehicle.