

**State of Delaware**  
**Fleet Services**  
**OPERATING POLICIES AND PROCEDURES**

CATEGORY: VEHICLE OPERATION	DATE ISSUED: 1-01-94 REVISED: 3-1-18	EFFECTIVE DATE 1-01-94	POLICY NO: VO-8
TITLE: <b>SAFETY AND ACCIDENT PREVENTION</b>			PAGE 1 OF 1

State vehicles are to be operated safely and in accordance with all State laws. The following guidelines must be followed:

- A. Each driver authorized to operate a State vehicle must possess a valid unrestricted driver's license accepted under Delaware law.
- B. Driver training is recommended for all State drivers. Studying and perfecting driving skills promotes confident, safe drivers. The Delaware Office of Highway Safety can offer guidance and instruction in the development of either internal or external programs. Information and/or guidance may be obtained by calling 739-4475.