

Governor's Supplier Diversity Council

April 10, 2014 Meeting

Minutes from April 10, 2014 Governor's Supplier Diversity Council Meeting

Attendees:

Present: Ken Anderson, Nick Callazzo III, Clay Hammond, Dean Stotler, Valerie Watson, and Michelle Morin

On the phone: Shirley Learner, Wendy Brown, Peter Korolyk, Ron Frazier Esq., Cathy Imburgia, Carmen Herrera

Absent: Devona Williams PhD, Anas Ben Addi, and Sakthi A. Vel PhD.

Meeting Opened:

Meeting Called to Order by Ken Anderson, GSDC Chair, at 2:37pm.

Quorum:

A quorum was reached at the start of the meeting with three members in attendance in person and two on the phone. At 2:44pm there were four members in attendance in person and two on the phone.

Prior Meeting Minutes:

Minutes for the meeting held on February 26, 2014, were reviewed without being read. The minutes were unanimously accepted without objection or abstention via motion by Nick Callazzo and seconded by Clay Hammond.

April 10 Meeting Notes:

- Ken Anderson provided an overview of Executive Order 44 and gave acknowledgements to the drafters of the Executive Order including OMB, OSD, and DEDO. He provided a history that included the rescinding of EO14 and EO29 and that the current EO44 provides definitions of the supplier diversity community, responsibilities of OSD, provided for a redesignation of liaisons, described their duties, and created plan development opportunities.
- Ken Anderson announced that the Governor has approved two new appointments to the Council and has made two reappointments. Ken indicated there is a process for outreach of the new appointments and that announcement of names will be shared with Council in the near future. Ken also identified the reappointments of two whose past term had expired, they are: Dr. Devona Williams and Ken Anderson.
- The Small Business Focus Program was reviewed as a new program emerging from EO44. A press release is in process for EO44, which will be the official launch of the program and will be shared with Council. As a soft launch already occurred, and as of this meeting there was 1 SBF in the database for testing purposes.
- Michelle Morin explained the new OSD webpage featuring the Directory of Certified Businesses. This directory provides a side by side listing for OSD certified and SBF certified firms. Since the IT upgrade and webpage utilization change OSD has been successful in seeking outside large corporations to use the list. Astra Zeneca and Skanska Construction Company have both agreed to use the OSD Directory of Certified Businesses for their Supplier Diversity efforts.

- Government Support Services and OSD will again host a Vendor Day to assist businesses to learn about how to do business with the State. The next occasion is on May 7th.
- Dean Stotler reviewed the GSS efforts with the School Districts indicating that 19 to 21% of the spend on contracts and large demand on state budgets that comes from school districts. GSS and OSD will work with the School Districts to offer the next round of School District Vendor Days this fall. School Districts were outreached to by Dean at a recent meeting and Ken Anderson and Michelle Morin met with the DOE for assistance with additional traction for supplier diversity vendors within School Districts. Ken Anderson reviewed the value for vendors and School Districts to participate collectively and that more headway has occurred in the past year with School Districts than previous years.
- Nick Callazzo moved that Dean Stotler communicate with School Districts to encourage them to take the opportunity to work with certified vendors, seconded by Clay Hammond. Motion carried unanimously without objection and without abstention.
- Clay Hammond identified that he sent a letter to School Districts regarding contracting with more minorities in recognition that minorities raise money through property tax. Clay requested that GSS put pressure on School Districts to work with minority companies. Dean Stotler invited any Council members to put pressure on School Districts to address supplier diversity within their districts,
- Ken Anderson reviewed that EO44 seeks that Council develop at 12 (f)(i) “a definition of businesses owned by Individuals with Disabilities and/or whether certification or other identification of businesses owned by Individuals with Disabilities is achievable and advisable”. Michelle Morin will come back to Council with a recommendation for Council review and vote.
- Ken Anderson offered a potential new initiative to Council which is to look at supplier diversity on a broader scale and that is to determine what the GSDC role should be. Ken suggested looking nationally for similar councils and learn their functions and role. Michelle Morin offered to send a request out to the National Association of State Minority, Women, and Disadvantaged Business Enterprise Directors once the initiative team has crafted it. This initiative was mentioned at the last council meeting but was not voted upon. Dean Stotler moved that the new initiative to review the scope of the GSDC role be added to the list of initiatives for this year, seconded by Nick Callazzo. Motion passed unanimously without objection and without abstention.
- Nick Callazzo identified that he is working with the National Veteran Assistance Coalition on a Veterans home in Middletown anticipated to open in July or August, similar to the Home of the Brave. Dean Stotler requested that Nick and others provide success stories to share and gave the example of this home as a resource for companies to host a recruiting day.
- Michelle Morin indicated that OS D has a new logo which will start to be used by OSD since the signing of the EO44. The logo will be used either just the logo circle or both

the logo circle and the wording, but no longer will the wording alone be used.



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Next Meeting:

June 20, from 1:30pm to 2:30pm at DEDO in Wilmington.

Public Question / Comment:

It is unknown if any members of the public were on the phone as none self identified. No questions were raised by the Public.

Meeting Adjournment:

Meeting adjourned by Ken Anderson, GSDC Chair, unanimously without abstention upon motion by Dean Stotler and seconded by Nick Callazzo, at 3:37pm.