

The goal of the Supplier Diversity Action Plan shall be to maximize the contracting opportunities for minority and women owned businesses as well as increase transparency for subcontracting opportunities. The Supplier Diversity Action Plan will be assessed quarterly.

A. Recruit and identify MWBEs

- DOE staff will be encouraged to look at the MWBE's list to identify possible vendors for non state contract purchases. This will be accomplished by asking staff to complete a form stating they have looked at the MWBE website for vendors on spending under the bid threshold.

B. Supplier Diversity outreach internal & external

- DOE will participate in state sponsored OMWBE forums such as; Governor's Entrepreneurial Conference and DEDO Diversity Summit (annual events), disseminate communication developed by OMWBE for state supplier initiatives
- MWBEs can schedule to meet with DOE's point of contact to discuss opportunities available at DOE.

C. Educate and Communicate agency specific procurement process, rules regulations etc.

- As necessary, DOE will communicate specific procurement practices, rules and regulations to potential MWBEs

D. Report successes and opportunities for improvements for supplier diversity to OMWBE

- DOE will track:
 - The number of MWBEs that make contact with DOE monthly.
 - The number of MWBEs that we do business with monthly.
 - The number of MWBE that DOE requests quotes from, monthly.